Invitation to bid on our (interior / exterior / both interior & exterior) painting project.

You are invited to bid on the painting of: (describe places that need painting – i.e. “exterior trim of building or “interior laundry rooms in all units”)

We will be hosting a walk around of the project on (date / time) at (address).

Areas that need painting – describe them in detail (i.e. “deck tops and railings 19 units of condos”)

Specific requirements: Add any details of the painting project here (i.e. “the painting company will be required to remove deck furniture from all decks prior to staining them”)

Carpentry needed before painting occurs in the following areas (this can be deleted if no carpentry is needed) (i.e. “in all areas rotted wood exists”)

Paint colors (i.e. “match the existing colors” or “Sherwin Williams Modern Gray”)

Number of paint coats \_\_\_\_\_\_\_\_\_

Budget – price should not exceed $\_\_\_\_\_\_\_\_

Project should be completed by: (date)

Please include the following in your proposal / bid to us:

* The number of years you’ve been in the commercial painting business
* 3 references from commercial projects completed in the last year
* A copy of all professional licenses and certifications
* Your warranty on workmanship
* Your plan on staging the project in the least disruptive way
* Your availability to meet the above deadline
* Photos with captions outlining the areas that will be painted
* Exact brand *and grade* of paint to be used on the project (i.e. “Sherwin Williams Resilience” not “Sherwin Williams”)

Please submit your bid no later than (date).